

# SERGEANT BLUFF, IOWA

## Senior Committee Minutes

Senior Center, 3:30 PM

January 3, 2018

### I. Call Meeting to Order:

### II. Call to Order:

Attendee Name	Title	Status	Arrived
Diane Gibson	Committee Member	Present	
Pat Ruba	Committee Member	Absent	
Carole Massey	Committee Member	Present	
Beth Hickey	Committee Member	Present	
Barbara Maxfield	Committee Member	Present	
Diane Woodford	Vice-Chairman	Excused	
Dorothy Sargent	Committee Member	Absent	
Garry Coon	Chairman	Present	
Richard Freeburg	Alternate Vice-Chairman	Present	

### III. Approval of Minutes:

1. Approve the December 06, 2017 Regular Meeting

Motion by Diane Gibson second by Carole Massey to Approve Senior Committee - Regular Meeting - Dec 6, 2017 3:30 PM. Motion Carried. [Unanimous]

### IV. Sub-Committee Reports:

#### V. Treasurer's Report:

Michelle Colvert gave the treasurer's report to the committee noting that some funds have been approved but are not reflected in the current balance.

### VI. New Business:

1. Acceptance of Assistant Chairman's Resignation

Motion by Diane Gibson second by Carole Massey to Approve Acceptance of Assistant Chairman's Resignation. Motion Carried. [Unanimous]

2. Update Regarding Doors

Gary gave an update for the status of the door updates noting that the parts have been ordered.

3. Items for January Newsletter

Discussion took place about items to place on the agenda.

### VII. Set the date for the next Senior Committee Meeting:

It was the consensus that February 7th, 2018 would be the date of the next regular meeting.

### VIII. Adjourn:

Motion by Gibson second by Maxfield to adjourn the meeting. Motion Carried. The meeting was adjourned at 4:03 pm.

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Michelle Colvert, Secretary

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Chairman or Co-Chairman

**Senior Committee Minutes**

Senior Center, 3:30 PM

December 6, 2017

**I. Call Meeting to Order:**

**II. Call to Order:**

Attendee Name	Title	Status	Arrived
Diane Gibson	Committee Member	Present	
Pat Ruba	Committee Member	Present	
Carole Massey	Committee Member	Present	
Beth Hickey	Committee Member	Late	3:35 PM
Barbara Maxfield	Committee Member	Present	
Diane Woodford	Vice-Chairman	Present	
Dorothy Sargent	Committee Member	Present	
Garry Coon	Chairman	Present	
Richard Freeburg	Alternate Vice-Chairman	Present	

**III. Approval of Minutes:**

1. Approve the November 01, 2017 Regular Meeting

Motion by Diane Woodford second by Barbara Maxfield to Approve Senior Committee - Regular Meeting - Nov 1, 2017 3:30 PM. Motion Carried. [Unanimous]

**IV. Sub-Committee Reports:**

**V. Treasurer's Report:**

1. Acceptance of Carole Massey's Resignation as Treasurer

Committee Approved Acceptance of Carole Massey's Resignation as Treasurer. Motion Carried. [Unanimous]

2. Appointment of Treasurer

Motion to have City Clerk, Michelle Colvert, operate as treasurer.

Committee Approved Appointment of Treasurer. Motion Carried. [Unanimous]

**VI. New Business:**

1. Discussion by Jerry Logemann: History Interviews

Jerry Logemann was in attendance to encourage seniors to write down memories, real life history. Jerry expressed how when someone dies their life is just listed on a small pamphlet at the funeral home. Jerry would like to see these memories be immortalized at the museum for future generations to read. Jerry read a couple of his entries to the group to provide examples. Diane Woodford has some topics to help those unsure of what to write to get started.

2. Discussion and Potential Action Regarding Yard Signs to Advertise the Senior Center

Gary stated that during the political campaigns this year and seeing all the signage in yards he had an idea. Gary asked, what if we place Senior Center signs in yards to advertise. There was some hesitation from the group about how long those signs would be in the yards, for example it disrupts mowing capabilities. Gary was asking

Minutes Acceptance: Minutes of Dec 6, 2017 3:30 PM (Approval of Minutes)

for possibly a committee chair to head up the idea campaign of how to grow the senior center foot traffic.

3. Update and Potential Action on Doors

Gary updated the committee on costs to update both doors in the building. To correct the back door so that is swings open correctly and also add a push bar the cost would be \$670.00. To update the front door to become handicap accessible with push buttons the cost would be \$2714.00. Motion to have Gary get a second bid and then choose the lowest and proceed with correcting both doors.

Motion by Richard Freeburg second by Carole Massey to Approve Update and Potential Action on Doors. Motion Carried. [Unanimous]

4. Discussion and Potential Action Regarding Bus Rental for Seniors to View Christmas Lights

The committee members discussed the idea of renting a bus to take seniors on a tour of Christmas Lights. Currently Gary has found that the SRTS bus could accommodate about 20 people for \$2 a person. The limitations were that the bus has to be back in the bus garage no later than 7pm and during the outing it must make one stop somewhere. Rich Freeburg will speak with Embassy, Floyd Place and the Pioneer Valley Assisted Living to see if their buses could provide better accommodations. Gary will create a flyer and set the date for a Thursday evening before Christmas.

5. Discussion on New Activities

Diane Woodford mentioned that the 4-H group would like to host a Valentines Senior Dinner. Activities such as bingo and cards were discussed. The committee will try and see if they can round up anyone interested in coming to the center for game time.

6. Items for December Newsletter

Gary will be creating this month's newsletter. Topics that were addressed to include were the Christmas Light bus tour and Thursday afternoon card/games.

VII. Set the date for the next Senior Committee Meeting:

It was the consensus that January 3rd, 2018 would be the date of the next Regular Meeting.

VIII. Adjourn:

Motion by Woodford second by Gibson to adjourn meeting. Motion Carried. The meeting was adjourned at 4:15 pm.

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Michelle Colvert, Secretary

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Chairman or Co-Chairman

Minutes Acceptance: Minutes of Dec 6, 2017 3:30 PM (Approval of Minutes)

**CITY OF SERGEANT BLUFF, Iowa****Request For City Council Action**

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**MEETING DATE:** January 3, 2018  
**DEPARTMENT:** Senior Committee  
**FROM:** Michelle Colvert  
**SUBJECT:** Acceptance of Assistant Chairman's Resignation

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Review:  
Senior Committee Completed 01/03/2018 3:30 PM

**RESULT:** APPROVE [UNANIMOUS]  
**MOVER:** Diane Gibson, Committee Member  
**SECONDER:** Carole Massey, Committee Member  
**AYES:** Gibson, Massey, Hickey, Maxfield, Coon, Freeburg  
**ABSENT:** Pat Ruba, Dorothy Sargent  
**EXCUSED:** Diane Woodford

**CITY OF SERGEANT BLUFF, Iowa****Request For City Council Action**

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**MEETING DATE:** January 3, 2018  
**DEPARTMENT:** Senior Committee  
**FROM:** Michelle Colvert  
**SUBJECT:** Update Regarding Doors

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Review:  
Senior Committee      Completed      01/03/2018 3:30 PM

**RESULT:**      **DISCUSSED**



**CITY OF SERGEANT BLUFF, Iowa**

**Request For City Council Action**

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**MEETING DATE:** January 3, 2018  
**DEPARTMENT:** Senior Committee  
**FROM:** Michelle Colvert  
**SUBJECT:** Items for January Newsletter

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Review:  
Senior Committee      Completed      01/03/2018 3:30 PM

**RESULT:      DISCUSSED**