

SERGEANT BLUFF, IOWA

City Council Minutes

Council Chambers, 5:30 PM

March 28, 2017

I. MAYOR/MAYOR PRO-TEM TO CALL THE MEETING TO ORDER:

Attendee Name	Title	Status	Arrived
Ron Hanson	Mayor Pro Tem	Present	
Bill Gaukel	Assistant Mayor Pro Tem	Present	
Jim Linafelter	Council Member	Present	
Nicole Cleveland	Council Member	Present	
Carol Clark	Council Member	Present	
Jon Winkel	Mayor	Present	

2. Pledge of Allegiance & a Moment of Silence

II. APPROVAL OF THE AGENDA:

Motion by Nicole Cleveland second by Carol Clark to Approve the Agenda. Motion Carried. [Unanimous]

III. APPROVAL OF THE MINUTES:

1. Approve the March 14, 2017 Regular Meeting

Motion by Jim Linafelter second by Ron Hanson to Approve City Council - Regular Meeting - Mar 14, 2017 5:30 PM. Motion Carried. [Unanimous]

IV. CITIZEN'S INPUT:

Sherry Dixon, longtime resident from 1384 Vandenberg wanted to discuss issues with her rental unit; water in basement and things are not getting done. Sherry expressed concern about the hills falling and living right under the water tower has great danger. Anger was expressed over Mike Closter not fixing things and only band-aiding the issues. Black mold in the homes. Mayor noted that several issues are being worked on in that area. Dixon Construction out of Correctionville is her ex-husband, noting that she has knowledge of things that should be getting done and is furious. Mayor stated that a study recently has been done on the water tower and the hill. Mark Huntley spoke regarding a study on the water tower that shows it has only moved 1 inch in 16 years. Mayor informed resident to be a little more patient and she will start to see results in the next couple weeks.

V. APPROVAL OF THE BILLS:

1. Bills: Check Numbers 72569 to 72628 in the amount of \$247,197.48

ADVANCED SYSTEMS INC	COPIER LEASE	809.61
A-OX WELDING SUPPLY CO INC	EQUIPMENT	115.61
APPEARA	CLEAN LINENS/MATS/UNIFORMS	262.79
BATTERIES PLUS	BATTERIES	43.9
BEKINS FIRE & SAFETY SERVICES	EXTINGUISHER SERVICE	42.3
BENTSON PEST MANAGEMENT	PEST CONTROL	171.88
CAPITAL ARMAMENT COMPANY LLC	AMMUNITION	358.85
CINTAS	SUPPLIES	93.95

CIRCLE S BLUFF STOP	FUEL	51.98
CITY OF SIOUX CITY	jARC TRANSPORTATION	800
DA DAVIDSON & CO	DISSEMINATION AGENT SVCS	500
DAKOTA SUPPLY GROUP	METERS	700.74
DAY'S DOOR COMPANY	CLUTCH/REPAIR	625
DELL FINANCIAL SERVICES	MONTHLY SERVER PAYMENT/FINAL	22.35
DELL FINANCIAL SERVICES	RETURN OF COMPUTER/MONITORS	420
DGR	WATER SYSTEM IMPROVEMENTS	2,773.86
DP SALES	SAFETY BOOTS	170
EASTON, MIKE	SOCCER LEAGUE REFUND	50
ECHO ELECTRIC SUPPLY	1ST ST SIGNAL PROJ	511.35
GCR	VEHICLE REPAIR	496.3
GENERAL TRAFFIC CONTROLS	TRAFFIC SIGNAL EQUIP/1ST ST SIGNAL	22,770.00
HAWKINS WATER TREATMENT	CHLORINE CYLINDERS	60
HEIDMAN LAW FIRM	LEGAL EXPENSES	13,889.00
IOWA ONE CALL	LOCATES	35.5
JANITOR DEPOT	JANITORIAL SUPPLIES	136.89
K & L LANDSCAPE	CRUSHED CONCRETE	88.56
LEWIS ELECTRIC COMPANY	BORE DUCT/LLOYD-RIVERBEND PROJ	9,015.00
LONG LINES LLC	TELECOMMUNICATION EXPENSE	1919.23
MARCO INC	COPIER CONTRACT	91.72
MASTERCARD	CONFERENCE REG/SOFTWARE	469.99
MATHESON TRI-GAS INC	OXYGEN/ACETYLENE	63.83
MCCLURE ENGINEERING CO	PIONEER VALLEY PAVING	3887.5
MENARDS-SIOUX CITY	EQUIPMENT	13.94
MIDSTEP SERVICES	JANITORIAL EXPENSE/CITY BLDG	170
MIDWEST ALARM	SECURITY ALARM MONITORING	60
MIKES MINI MART	FUEL EXPENSE	500.9
MUNICIPAL ENERGY AGENCY OF NE	FEB 2017 POWER PURCHASED	169,891.13
OLSSON ASSOCIATES	RIVERBEND/LLOYD PROJ	2,204.25
OLSSON ASSOCIATES	RR QUIET ZONE FEAS STUDY	1,447.50
PER MAR SECURITY SERVICES	SECURITY MONITORING/FIRE DEPT	79.56
PIONEER AUTO	VEHICLE MAINTENANCE	620.72
PITNEY BOWES	SUPPLIES/POSTAGE MACHINE	130.88
RIVERA, BARBARA	REMAINING WATER DEPOSIT REFUND	38.09
RIVERSIDE TECHNOLOGIES INC	FIREWALL LIC/SOFTWARE	465.5
SAM'S CLUB	SUPPLIES	341.38
SANDERSON EXCAVATION INC	SAND LOADS	3,500.00
SCHUMACHER ELEVATOR CO	ELEVATOR MAINTENANCE	316.5
SERGEANT BLUFF ADVOCATE	ADVERTISING/PUBLISHING	1710.46
SIOUXLAND CHAMBER OF COMM	INDUSTRIAL ROUNDTABLE LUNC	60
SIOUXLAND HYDRAULIC	COUPLER	106.45
SMITH'S PROFESSIONAL CLEANING	MAR 2017 MONTHLY CLENAING	260
STOKES ELECTRIC INC	SMOKE DETECTOR INSTALLATION	316.1
TRI-STATE COMMUNICATIONS INC	UPDATE FIRMWARE	150
UTILITY EQUIPMENT COMPANY	EQUIPMENT	43.45
VAN METER INDUSTRIAL INC	ELECTRICAL SUPPLIES	19.08

VERIZON WIRELESS	CELL PHONE EXPENSE	1337.05
WESCO RECEIVABLES CORP	METER	170
WILLETT, WILLIAM	REMAINING ELECTRIC DEPOSIT REF	159.45
WOODBURY COUNTY STARCOMM	STARCOMM SERVICES	1437.4
ZIMMERMAN, LONNIE	ENERGY EFF PROG/AIR CONDITIONER	200

Motion by Bill Gaukel second by Carol Clark to Approve Bills: Check Numbers 72569 to 72628 in the amount of \$247,197.48. Motion Carried. [Unanimous]

VI. DISCUSSION/ACTION ITEMS:

- Outdoor Entertainment Permit- Eddie's Tavern Thursday Night Bike & Grill Nights.

Motion by Jim Linafelter second by Bill Gaukel to Approve Outdoor Entertainment Permit- Eddie's Tavern Thursday Night Bike & Grill Nights. Motion Carried. [Unanimous]
- Cold Storage Facility

Mark Huntley spoke regarding bids received and narrowing it down to 2 bids. Dave, John and Mark sat down with both representatives to be sure everything was apples to apples. Lester Buildings bid came in at \$98,712 and Cleary's bid came in at \$108,357. Motion to approve Lester Buildings Bid for \$98,712. This new building will be all insulated and ready to go except to add heat.

Motion by Carol Clark second by Nicole Cleveland to Approve Lester Buildings bid of \$98,712 for the Cold Storage Facility. Motion Carried. [Unanimous]
- Approval of Quote for Outdoor Warning Siren in the Amount of \$20,427.00

Fire Chief Anthony Gaul spoke on behalf of this bid. Solar option will be added so that electric will not have to be purchases since this is outside our electric area. City staff will set the pole and everything. This will be installed at the lift station down by Dogwood Trail.

Motion by Nicole Cleveland second by Bill Gaukel to Approve Approval of Quote for Outdoor Warning Siren in the Amount of \$20,427.00. Motion Carried. [Unanimous]
- Approval of Quote for Fire Department Building Remodel in the Amount of \$19,885.09

Fire Chief Anthony Gaul spoke regarding the costs for this project. The HVAC work is costing more than projected. This project will start as soon as approved.

Motion by Carol Clark second by Jim Linafelter to Approve Approval of Quote for Fire Department Building Remodel in the Amount of \$19,885.09. Motion Carried. [Unanimous]
- Discussion regarding Senior Center Attendance

Aaron discussed the need to get the word out on how to get more attendance. Carol Clark spoke regarding her recent encounter with the agency serving the meals. Parks and Rec staff should get more involved with activities after the lunch. Entertainment, choir, games, fellowship are a couple things to name a few. Carol and Ron feel the parks and rec staff need to get more involved in promoting this. Bill Gaukel also agrees parks staff

should get more involved but it's trying to find out how to reach more clientele. Flyers could be placed at local businesses.

6. Discussion and Approval of Changes to the Energy Rebate Program

Discussion ensued about the modified forms and with the change for 2017 with a one year turn around. Council discussed allowing for anyone that purchased any time from a year ago. This new rebate program will be a rolling 12-month period with customers that fall outside of the range being able to present to city council for consideration.

Motion by Bill Gaukel second by Ron Hanson to Approve Discussion and Approval of Changes to the Energy Rebate Program to be a Rolling 12-month period. Motion Carried. [4 to 1]

7. Update on Pioneer Valley Utility Improvements Project

Michael Washburn with McClure Engineering gave an update with the Pioneer Valley Project. Pre-construction conference was held last week that went very well. Public Meeting is being held next week on April 4th at 7pm at the Community Center. K&L has given a start date of April 10th starting with the storm sewer on Warrior Road. A second crew will be working on water on Pioneer Valley. Phase I's biggest issue will be communication with the residents, a weekly email could be sent out to keep everyone updated. Michael continued to inform council on the next steps for the project.

8. Discussion of 220th Street Improvements Project and Setting Bid Letting and Public Hearing Dates

K&L was talked to with regards to Phase II and found that they just do not have the equipment. Motion to have Bid Letting for April 20th at 2pm and the Public Hearing April 25th at the regular city council meeting.

Motion by Carol Clark second by Bill Gaukel to Approve Discussion of 220th Street Improvements Project Setting Bid Letting for April 20th at 2pm and Public Hearing Date for April 25th at 5:30 pm. Motion Carried. [Unanimous]

9. Approval of Financial Services Agreement with Piper Jaffray and Co.

Aaron, Shari, Mayor and Bill have all had discussions regarding financial policies. Aaron discussed the need for this agreement and how the city can be better served. This will be a 5-year agreement to work with them on our debt obligation. This will give a lot of forecasting and helps fiduciary services. Bill feels this will be very helpful without debt restructure and policies.

Motion by Bill Gaukel second by Ron Hanson to Approve Approval of Financial Services Agreement with Piper Jaffray and Co. Motion Carried. [Unanimous]

10. Direct City Staff to Apply for a MHRD Grant

Mayor discussed with Council the issue that has come up with the MHRD grant process. Mayor states only one grant can be applied for, this puts a struggle on whom to decide should apply for the grant - Police vs Fire. Both departments need \$15,000 and the grant is only for \$15,000. Aaron noted that the county paid for comprehensive plans so there is approximately \$10,400 coming back to the city. Anthony stated the EMS Association could also throw in some funds to also cover the extra costs. Bill Gaukel noted that both are needs. Motion to apply for approximately \$26,000 for both ideas within one grant that shows a matching grant from the city and the EMS foundation to cover the balance.

VII. RESOLUTION(S):

1. RES 17-12 Authorize Compensation for Richard Thompson Regular Part-Time Employee in Public Works

Motion by Ron Hanson second by Nicole Cleveland to Adopt RES 17-12 Authorize Compensation for Richard Thompson Regular Part-Time Employee in Public Works. Motion Carried. [Unanimous]

2. RES 17-13 Authorize Compensation for Carl Cleveland Regular Part-Time Employee Public Works

Motion by Carol Clark second by Jim Linafelter to Adopt RES 17-13 Authorize Compensation for Carl Cleveland Regular Part-Time Employee Public Works. Motion Carried. [Unanimous]

3. RES 17-14 Amending Swimming Pool Fees

Thanks to the Parks Board for their work.

Motion by Bill Gaukel second by Nicole Cleveland to Adopt RES 17-14 Amending Swimming Pool Fees. Motion Carried. [Unanimous]

VIII. ORDINANCE(S):

1. ORD 652 Establishing Guidelines and Regulations Pertaining to the City Compost Site (Third Reading)

Good job to the Mayors Committee for all their work.

Motion by Jim Linafelter second by Carol Clark to Adopt ORD 652 Establishing Guidelines and Regulations Pertaining to the City Compost Site (Third Reading). Motion Carried. [Unanimous]

IX. ADMINISTRATOR'S REPORT:

Aaron distributed his notes to the council. Nothing else to report.

X. COUNCIL MEMBER'S REPORTS & COMMENTS:

Carol attended a parks board meeting. The Little Lending Library is up and operational at Kiwanis Park. Carol talked about the Walt Hill library article. Carol helped served meals on wheels last Wednesday. 3 new pickle ball players came down from Sioux City and joined the Sergeant Bluff group. There is such a great opportunity to grow the pickle ball league. Carol gave congrats to Adam Vander Schaff being named Coach of the year, a great award for the school and community. Jim thanked everyone for their thoughts and prayers for his mom whom passed away last week. Nicole gave congrats to Anna Taylor for opening for Bon Jovi and putting Sergeant Bluff on the map. Congrats to the Restaurant Management competition for being state bound. Bill concurred with the ladies about Vander Schaff and the school restaurant management program. Ron also said great to all those already mentioned, what a great experience. Happy Birthday this past weekend to the Mayor.

XI. MAYOR'S REPORT:

Mayor feels the same positive momentum that everyone has mentioned. City staff at all levels doing a great job and feels it is due to cooperation that is seen at this table. Speech club, track etc all doing very well. Success breeds success. Keep pushing the fly wheel.

XII. CLOSED SESSION:

1. Closed session pursuant to Iowa Code Section 21.5(1)(c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation

Motion by Jim Linafelter second by Ron Hanson to Approve Closed session pursuant to Iowa Code Section 21.5(1)(c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Motion Carried. [Unanimous]

XIII. CLOSED SESSION ACTION ITEM:

1. Approval of Closed Session Discussion

Motion to approve the discussion we had in closed session.

Motion by Nicole Cleveland second by Jim Linafelter to Approve Approval of Closed Session Discussion. Motion Carried. [Unanimous]

XIV. FYI ITEMS:

1. Public Works Grant Received: Iowa LTAP Work Zone Sign Package Program

XV. ADJOURNMENT:

Motion by Clark second by Linafelter to adjourn meeting. Motion Carried. The meeting was adjourned at 7:49 pm.

Mayor/Mayor Pro-Tem

Attest:

Michelle Colvert, City Clerk