

# SERGEANT BLUFF, IOWA

## City Council Minutes

Council Chambers, 5:30 PM

April 11, 2017

### I. MAYOR/MAYOR PRO-TEM TO CALL THE MEETING TO ORDER:

Attendee Name	Title	Status	Arrived
Ron Hanson	Mayor Pro Tem	Present	
Bill Gaukel	Assistant Mayor Pro Tem	Present	
Jim Linafelter	Council Member	Present	
Nicole Cleveland	Council Member	Present	
Carol Clark	Council Member	Present	
Jon Winkel	Mayor	Present	

2. Pledge of Allegiance & a Moment of Silence

### II. APPROVAL OF THE AGENDA:

Motion by Bill Gaukel second by Carol Clark to Approve the Agenda. Motion Carried.  
[Unanimous]

### III. APPROVAL OF THE MINUTES:

1. Approve the March 28, 2017 Regular Meeting

Jim Linafelter noted Nicole Cleveland abstained on Resolution # 17-13. Carol Clark noted in Discussion items #3 should state purchased not purchases in the second sentence. Carol noted that during her Council report she talked about the Walthill library in Nebraska, not the Walt Hill library. Motion to approve the amended minutes.

Motion by Nicole Cleveland second by Ron Hanson to Approve City Council - Regular Meeting with noted changes. Mar 28, 2017 5:30 PM. Motion Carried. [Unanimous]

### IV. CITIZEN'S INPUT:

### V. APPROVAL OF THE BILLS:

1. Bills: Check Numbers 72643 to 72718 in the amount of \$239,441.39

ABSOLUTE SCREEN ART	JERSEYS/SHIRTS	935.00
ACE ICE	ICE MACHINE RENTAL	130.00
AMERICAN WATER WORKS ASSOC	2017/2018 MEMBERSHIP	360.00
A-OX WELDING SUPPLY	GOAL POST SUPPLIES	162.45
APPEARA	CLEAN LINENS/MATS/UNIFORMS	277.02
AVAYA FINANCIAL SERVICES	TELEPHONE SYSTEM	124.82
BOMGAARS	EQUIP/SUPPLIES	166.74
CENTURY BUSINESS PRODUCTS	CONTRACT INVOICE	193.50
CHRISTENSEN, DAVE	FUEL REIMBURSEMENT	40.00
CINTAS	SUPPLIES	10.61
CJC-CJ COOPER & ASSOCIATES	RANDOM DRUG SCREEN TESTS	105.00
COLVERT, MICHELLE	MILEAGE	233.80
CRAFT AUTOBODY INC	VEHICLE REPAIR	3204.20
DAGE, GERALD	RURAL WATER DEPOSIT REFUND	500.00
DELL FINANCIAL SERVICES	LAPTOP LEASE/COUNCIL	60.82

DIAMOND VOGEL PAINT CENTER	ELECTRICAL SUPPLIES	189.28
DICKSON, JAMEY	UTILITY REFUND	7.31
ELECTRIC INNOVATIONS	SERVER INSTALLATION/UPGRADE	608.59
FAREWAY	SUPPLIES	120.32
GRAFFIX INC	SHIRTS	799.34
HACH COMPANY	CHEMICALS	122.17
HANDI-HUT INC	BUS SHELTERS	4088.00
HENJES CONNER & WILLIAMS PC	ACCOUNTING SERVICES	43360.00
HUNDERTMARK INC	SOAP	275.00
INDEPENDENCE WASTE	PORT TOILET RENT	598.00
IA DEPT OF AGRICULTURE	FUEL METER LICENSE	13.50
IA DEPT OF NATURAL RESOURCES	CERTIFICATION FEE/HOSPERS	60.00
IOWA FIREFIGHTERS ASSOCIATION	FIREFIGHTERS ASSOCIATION DUES	650.00
IA LAW ENFORCEMENT ACADEMY	LECTURE SERIES	90.00
IOWACE TREASURER	CONFERENCE REGISTRATION	100.00
JACKS UNIFORMS AND EQUIPMENT	CLOTHING ALLOW/GEAR	311.85
JANITOR DEPOT	CENTERPULL TOWELS	79.76
JAURON, STEVE	ENERGY EFF PROG/REFRIG	50.00
JEO CONSULTING GROUP INC	HOUSING STUDY UPDATE	500.00
KINGSBURY ELECTRONIC SYSTEMS	SOUND SYSTEM REPAIR	352.83
KNIFE RIVER MIDWEST LLC	COLD MIX ASPHALT	48.60
KNOEPFLER CHEVROLET	VEHICLE MAINTENANCE	71.46
LEWIS ELECTRIC COMPANY	BORE DUCT/1ST ST SIGNAL PROJ	11251.95
LOWE'S	BUILDING REPAIR/2184 PORT NEAL	131.03
LOWE'S	SUPPLIES	578.72
MASTERCARD	FUEL/CONFERENCE/MANUAL	1232.22
MASTERCARD	MAR 2017 ACCELA PAYMENT	686.00
MASTERCARD	MEETING EXP/FUEL/SUPP	576.34
MASTERCARD	CONFERENCE REG/FUEL	492.92
MASTERCARD	SOCCER NETS/SUPP/FUEL	583.39
MASTERCARD	LODGING/MEETING EXP	231.73
MASTERCARD	EQUIP/FUEL/LODGING	622.63
MASTERCARD	MEETING EXP/SUPP	117.21
MIDSTEP SERVICES	JANITORIAL EXPENSE	140.00
MIKES MINI MART	FUEL EXPENSE	862.74
MILLER, SHARI	MILEAGE	220.00
MOTION INDUSTRIES	REPAIR SUPPLIES	34.16
MUNICIPAL ENERGY AGENCY OF NE	ANNUAL MEETING REG	160.00
NORTHSIDE GLASS	ACRYLIC SHEET/2184 PORT NEAL	135.89
OLSSON ASSOCIATES	RIVERBEND/LLOYD PROJ	2265.75
OLSSON ASSOCIATES	RR CROSSING UPGRADES	500.00
ONE OFFICE SOLUTION	SUPPLIES	18.36
PAVLUSHIK, BOB & JANE	ENERGY EFF PROG/WASHER	50.00
PAVLUSHIK, BOB & JANE	ENERGY EFF PROG/REFRIGERATOR	50.00
PIONEER WOOLDRIDGE INSURANCE	INSURANCE PREMIUMS/AMEND	135544.00
RIVERSIDE TECHNOLOGIES INC	NETWORK SUPPORT/CREDIT	322.00
ROYAL IRON INC	STEEL	20.15
SBL BOYS SOCCER	HS BOYS SOCCER CAMP	365.00
SBL GIRLS SOCCER	HS GIRLS SOCCER CAMP	260.00
SERGEANT BLUFF FOOD PANTRY	MAY 2017 FOOD PANTRY EXP	800.00
SERGEANT BLUFF-LUTON CSD	SHARED TRANSPORTATION DIR	8070.73
SHUGAR DADDY GRAPHICS LLC	COMPOST SITE PASSES	1398.14

SIOUX CITY FORD	VEHICLE SUPPLIES	12.01
SIOUX CITY FOUNDRY CO	GOAL POST SUPPLIES	329.37
SIOUXLAND HYDRAULIC	HOSE/END	55.48
SIOUXLAND REGIONAL TRANSIT SYS	SENIOR CENTER TRANSPORTATION	405.00
SMITH'S PROFESSIONAL CLEANING	MAY 2017 MONTHLY CLEANING	260.00
THOMPSON ELECTRIC COMPANY	LABOR/MATERIAL	1287.66
TITAN MACHINERY	FILTER/OIL	95.41
TRAUM, TODD	MAR 2017 JANITORIAL SERVICES	208.00
ULTIMATE FLOOR CARE	RECOAT AND WAX FLOOR	650.00
VICTORY VINYL ART-FX	POST & GATE SIGN	386.24
WAUHOB'S TRUCK STOP SIGN SHOP	GRAPHICS ON DOOR	175.00
WESCO RECEIVABLES CORP	ELECTRICAL EQUIPMENT/LLOYD	8806.19
ZIELEZINSKI, MARK	ENERGY EFF PROG/REFRIGERATOR	50.00

Motion by Jim Linafelter second by Nicole Cleveland to Approve Bills: Check Numbers 72643 to 72718 in the amount of \$239,441.39. Motion Carried. [Unanimous]

## VI. DISCUSSION/ACTION ITEMS:

1. Tax Abatement - 406 Wood Meadows Drive; 409 Wood Meadows Drive; 1342, 1344, 1349, 1351, 1354, 1356, 1357, 1359, 1365, 1367, 1374, 1376 & 1427 Vandenberg; 1522, 1524, 1530, 1532, 1565 & 1567 Harrington.

Bill stated it is good to see this program being used for renovation projects.

Motion by Bill Gaukel second by Ron Hanson to Approve Tax Abatement - 406 Wood Meadows Drive; 409 Wood Meadows Drive; 1342, 1344, 1349, 1351, 1354, 1356, 1357, 1359, 1365, 1367, 1374, 1376 & 1427 Vandenberg; 1522, 1524, 1530, 1532, 1565 & 1567 Harrington. Motion Carried. [Unanimous]

2. Award Bid for Tshirt/Jersey 1 year Contract

Jacob Perkins spoke regarding the T-Shirts bids for Parks and Recreations.

Recommendation from Parks and Recreation is to go with Absolute Screen Art. Carol commented that it was very nice to see that a local business provided a bid as well.

Motion by Carol Clark second by Bill Gaukel to Approve Award Bid for Tshirt/Jersey 1 year Contract with Absolute Screen Art. Motion Carried. [Unanimous]

3. Approval of Change Order #2 for Lloyd - Riverbend Project in the amount of \$-7,472.00

Aaron noted that this deduction was regarding materials used for the storm sewer that was not in the city right of way, a more affordable product was used.

Motion by Nicole Cleveland second by Jim Linafelter to Approve Approval of Change Order #2 for Lloyd - Riverbend Project in the amount of \$-7,472.00. Motion Carried. [Unanimous]

4. Approval of Pay Estimate #2 for Lloyd - Riverbend Project in the Amount of \$128,960.03

Motion by Jim Linafelter second by Ron Hanson to Approve Approval of Pay Estimate #2 for Lloyd - Riverbend Project in the Amount of \$128,960.03. Motion Carried. [Unanimous]

5. Discussion of Sioux City Transit Routes

Aaron Lincoln discussed the issues coming up regarding the JARC grants funds. It costs \$3,200 per year to have the Sergeant Bluff route with half of that being paid by the JARC grant. With the loss of the JARC funds after December 2017 that cost will be pushed back to the city. Sioux City Transit added a 3rd stop by Sioux City Brick as of today. The talk has started about adding a 4th stop at Fareway. The school and the credit union have approved the original two bus stop buildings going in, but the talk now is; do we move the locations of the buildings prior to placement. Nicole noted that potentially Sioux City Brickyard could pay a portion of the route if their employees are utilizing the stop. Council feels leave the bus stop buildings as planned and reevaluate at a later date the traffic at new potential stops. Currently the city pays \$800 and Convergys pays \$800, while JARC pays \$1600. 60% of the 6,300 riders are non-Convergys employees. Convergys has stated they are not willing to pay any more than the \$800 they currently pay, once the JARC grant ends.

6. Special Event Application

Motion by Ron Hanson second by Bill Gaukel to Approve Special Event Application. Motion Carried. [Unanimous]

VII. ORDINANCE(S):

1. ORD 651 Establish a Public Library and to Provide for the Appointment, Powers and Duties of a Board of Library Trustees. (Second Reading)

Ann Petersen stated the library committee has scheduled their first meeting for Monday at 6pm at the old Flex Learning location. The library committee is considering a middle school aged program like the one that the elementary aged group has currently. Nicole stated Barnes and Noble does grants for these types of programs. Programs at the high school level are also being considered, maybe a summer ACT prep class. SBL student, Colin Scharr, suggested the idea to give t-shirts at the end, instead of at the beginning to make kids earn it. Letter of application for college scholarships are also things the high school kids need that the committee is looking at. Resident, Jane Scharr, works from home and would love to have a place where she can get out of the house and still work. Fundraising will be considered, potentially during Pioneer Valley Days and Winter Fest. There are more things in libraries than just books.

Motion by Carol Clark second by Nicole Cleveland to Adopt ORD 651 Establish a Public Library and to Provide for the Appointment, Powers and Duties of a Board of Library Trustees. (Second Reading). Motion Carried. [Unanimous]

2. ORD 654 Amending Chapter 62 & 66 Designating Prohibited Routes for Through Truck Traffic & Setting Penalties for Violations of such Prohibitions and Violations of Specified Truck Routes

Mayor discussed with Council regarding the need to implement this ordinance in case the need arose, being proactive. Mayor noted this is just the first step in the process. Jim has had 3 people come to him regarding this exact ordinance. Carol also has had people approach her. Ron stated how the city is very proactive regarding this matter. First street currently is one of two federally funded roads in town. The potential could arise that by making the road no through to truck traffic the city could lose federal funds if or when requested. Bill was concerned was about local businesses, but after talking with a few of them they are supportive. Discussion ensued regarding the potential regarding new businesses coming to the area. Motion to approve the 1st reading and waive the 2nd and 3rd reading.

Motion by Ron Hanson second by Jim Linafelter to Adopt ORD 654 Amending Chapter 62 & 66 Designating Prohibited Routes for Through Truck Traffic & Setting Penalties for Violations of such Prohibitions and Violations of Specified Truck Routes. Motion Carried. [Unanimous]

## VIII. DEPARTMENT HEADS' REPORTS:

### A. Parks & Recreation:

Jacob Perkins presented to the council: Summer adventure camp applications have gone out; soccer season has begun and pictures were great this past Saturday. Sunday wrapped up the volleyball league. Spring and Summer preparation has begun to include Jefferson Park courts.

### B. Public Works:

Mark Huntley noted to council how things are going. Contract has been signed for the new Public Works building. Bids are coming in for sidewalk repairs. Street lights down Port Neal Road, 1st Street beautification and lots of other items are going to be going on this summer. The new gas pump came in and that is getting up and running, Mark will update all department heads and the school as soon as everything is 100% ready. Warrior Road will be shut down starting Monday 4/17 for a week, for the crossing of the storm sewer. Shoulder work will be ongoing as well throughout the community.

### C. Police Department:

Assistant Chief, Brent Rosendahl, gave the monthly statistics for the department. Mayor asked if we have had many injury accidents. Brent noted mostly no. Aaron asked about preoccupied drivers. Brent noted yes he sees lots of drivers with phones in their hands while driving. Mayor asked if the officers notice many vehicles stopping on the tracks. Brent noted not sure there is signage that states not stopping on tracks or a stop here arrowed sign.

### D. Finance:

Shari Miller talked about Compost Site. Michelle Colvert talked about the electric training class that she attended. Shari was at a grant management training last week. Aaron and Shari will meet with our City grant writer in Sloan next week. Shari and Brent Brown have both graduated from the WITCC high performance management class. Shari noted that a water ordinance to potentially raise rates will be coming to council the first meeting in June. Budget amendments are under way.

### E. Inspections:

Dave Christensen presented his statistics for the month to the council. Council asked Dave how he addresses violations. Dave noted he sends pictures and letters at first, then a follow up letter or phone call with the final step being court. Bill asked about silt fences, he is not seeing many. Dave noted that he is now going to make sure the projects are set and ready for work prior to issuing permits.

### F. Fire Department:

**IX. ADMINISTRATOR'S REPORT:**

Aaron talked about the Pioneer Valley meeting for the residents that was held last week, great communications from both parties. Aaron worked with JEO and helped the city receive a 1 year extension of the Distressed Workforce Housing designation. Bill asked if there are any Ordinances in place about staging of equipment like currently going on at the dog grooming business in town. Dave Christensen talked about how borderline the company is at this point but that he will address the issue.

**X. COUNCIL MEMBER'S REPORTS & COMMENTS:**

Carol reminds all that is it spring cleanup week. Nicole attended the volleyball tournament this weekend here in town, and it was run very well. Jim wants everyone to enjoy the nice weather we are getting but watch the kids, there are lots out there. Jim congratulated Jackson Wright being selected to play in the Shrine Bowl. Happy Easter. Bill echoed, Happy Easter. Bill received a few calls about the new stop sign and addressed the need for safety. Warrior Track Team, congrats on a great start this season. Ron stated how we keep congratulating the big teams but never forget the smaller groups, they too are a big part of our community. Ron attended the Mid State Economics conference in South Sioux City last week. LeMars had businesses donate their buildings that are adjacent to the alleys for artists to come in and paint. LeMars Mayor is very pleased with what he sees in Sergeant Bluff.

**XI. MAYOR'S REPORT:**

Mayor spent about 45 minutes in Pioneer Valley today talking to contractors and residents. A lot of progress happening at Serenity Point. Mayor plans on visiting the area 3 times every week to keep communications open. Part of the 1st Street beautification project, the final agreement has been put together with Pioneer Bank regarding curb cut. Mayor would like to place a one page ad in the Shrine Bowl program to congratulate Jackson Wright, utilizing the Sergeant Bluff logo. The ad will cost \$400; council feels this is a good idea.

**XII. FYI ITEMS:**

1. FYI - SIMPCO 500th Meeting  
500th meeting will be in Holstein, May 11th. Debbie Durham is the speaker.

**XIII. ADJOURNMENT:**

Motion by Linafelter second by Gaukel to adjourn meeting. Motion Carried. The meeting was adjourned at 7:15 pm.

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Mayor/Mayor Pro-Tem

Attest:

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Michelle Colvert, City Clerk