

SERGEANT BLUFF, IOWA

City Council Minutes

Council Chambers, 5:30 PM

June 27, 2017

I. MAYOR/MAYOR PRO-TEM TO CALL THE MEETING TO ORDER:

Attendee Name	Title	Status	Arrived
Ron Hanson	Mayor Pro Tem	Present	
Bill Gaukel	Assistant Mayor Pro Tem	Present	
Jim Linafelter	Council Member	Present	
Nicole Cleveland	Council Member	Present	
Carol Clark	Council Member	Present	
Jon Winkel	Mayor	Absent	

2. Pledge of Allegiance & a Moment of Silence

II. APPROVAL OF THE AGENDA:

Motion by Bill Gaukel second by Carol Clark to Approve the Agenda. Motion Carried.
[Unanimous]

III. APPROVAL OF THE MINUTES:

1. Approve the June 13, 2017 Regular Meeting

Motion by Carol Clark second by Ron Hanson to Approve City Council - Regular Meeting - Jun 13, 2017 5:30 PM. Motion Carried. [Unanimous]

IV. CITIZEN'S INPUT:

V. CONSENT ITEMS:

A. Approval of the Bills:

1. Bills: Check Numbers 73155 to 73283 in the amount of \$357,074.56

3E ELECTRICAL ENGINEERING	ELECTRICAL SUPPLIES	2192.84
ADVANCED SYSTEMS INC	COPIER LEASE	809.61
ALLEGIANANT EMERGENCY SVCS	CYLINDER HOLDER/FIRE DEPT	2031.53
APPEARA	CLEAN LINENS/MATS/UNIFORMS	241.21
BAIER, DREW	CELL PHONE STIPEND	600.00
BARNES & NOBLE	LIBRARY BOOKS	422.06
BEHL, TRENTON	UMPIRE/3 GAMES	105.00
BEKINS FIRE & SAFETY SVCS	EXTINGUISHER SERVICE	48.25
BENNETT, MIKE	REIMBURSE FOR CDL	64.00
BENSON, JUSTIN	UMPIRE/3 GAMES	105.00
BENTSON PEST MANAGEMENT	PEST CONTROL	37.00
BERGGRAN, ED	UMPIRE PAY/GAMES	335.00
BOCKELMANN, CLAYTON	UMPIRE/11 GAMES	385.00
BOMGAARS	EQUIPMENT	9.25
CABOTH, CURTIS	REIMB/DOT MEDICAL FOR CDL	85.00
CENTURY BUSINESS PRODUCTS	CONTRACT INVOICE	195.45
CHESTERMAN COMPANY	DRINKING WATER EXPENSE	30.00

CINTAS	SUPPLIES	21.58
CIRCLE S BLUFF STOP	FUEL	29.93
CITY OF SIOUX CITY	JARC TRANSPORTATION	800.00
CONCRETE RAISING SERVICE	MUDJACK COFFIE FARM RD	1800.00
CROSTON, COLLIN	UMPIRE/3 GAMES	105.00
CW SUTER SERVICES	MATERIAL/LABOR-SBCC	864.00
DAKOTA SUPPLY GROUP	METERS/LLOYD PROJECT	5406.00
DAY'S DOOR COMPANY	DOOR REPAIR	473.90
DEJONG, MICHAEL	UMPIRE/6 GAMES	210.00
DGR	WATER SYSTEM IMPR	4000.00
EAKES OFFICE SOLUTIONS	JANITORIAL SUPPLIES	235.85
ELECTRIC INNOVATIONS	HARD DRIVES/CCTV SERVER	896.75
ELECTRIC INNOVATIONS	LABOR	100.00
FAREWAY	MAYOR'S YOUTH COMM SUPP	19.14
FAREWAY	MEETING EXP	27.92
FAREWAY	POOL SUPPLIES/CONCESSIONS	693.02
FAREWAY	SUPPLIES	13.97
FELD FIRE	FIRE DEPT. GEAR	3228.10
FOUR CORNERS CONSTR	FIRE DEPARTMENT REMODEL	9000.00
FRANK'S ASPHALT INC.	CLEAN/TACK/OVERAY WARRIOR	8425.00
FRONTLINE WARNING SYS	WARNING SIREN	20427.00
GAUL, ANTHONY	CELL PHONE STIPEND	600.00
GCR	VEHICLE REPAIR	181.00
GREDER, TODD	UMPIRE/3 GAMES	105.00
HAWKINS WATER TREATMENT	CHEMICALS/CHLORINE CYL	4042.10
HEIDMAN LAW FIRM	LEGAL EXPENSES	13093.90
IOWA ONE CALL	LOCATES	54.20
IOWA PEACE OFFICERS ASSO	CONFERENCE REG	100.00
IOWA PRISON INDUSTRIES	SIGNS	291.39
JACKS UNIFORMS	CLOTHING ALLOWANCE	307.55
JACKS UNIFORMS	EQUIPMENT	492.00
JACKSON, EDDIE	UMPIRE/6 GAMES	210.00
JARCO BUILDERS LTD	OFFICE IMPROVEMENT	531.34
K & L LANDSCAPE	CRUSHED CONCRETE	266.52
KLOCKE, NIC	ENERGY EFF PROG/DISHWASHER	20.00
KNEIFL, SARAH	EVENT REFUND	200.00
KOENIGS, JAN	UMPIRE/8 GAMES	280.00
LECHNER LUMBER	OFFICE IMPROVEMENT	3044.74
LESTER, ALLISON	UMPIRE/3 GAMES	105.00
LONG LINES LLC	TELECOMMUNICATION EXPENSE	1941.42
LOWE'S	CHEMICALS/EQUIPMENT	898.42
LUFT, KEVIN	UMPIRE/2 GAMES	70.00
MARCO INC	JUNE COPIER CONTRACT	91.72
MASTERCARD	BATTERY/KEYS/UNIFORMS	404.06
MASTERCARD	SUMMER ADVENTURE CAMP SUPP	89.02
MASTERCARD	LIFEGUARD UNIFORMS	1312.27
MASTERCARD	SUMMER ADVENTURE CAMP SUPP	439.99
MATHESON TRI-GAS	SUPPLIES	85.15
MCARDLE, BARRY	UMPIRE/8 GAMES	280.00
MCCLURE ENGINEERING	PIONEER VALLEY PAVING/IMPR	17253.00
MCCORMACK DISTRIBUTING	CONCESSION STAND SUPPLIES	162.90
MCCORMACK DISTRIBUTING	FRYER	4195.00

MIKES MINI MART	FUEL EXPENSE	42.56
MORRISON, LARRY	EN EFF PROG/AIR SRC HEAT PUMP	200.00
MUNICIPAL ENERGY AG OF NE	MAY 2017 POWER PURCHASED	185185.11
ONE OFFICE SOLUTION	EQUIPMENT/SUPPLIES	2472.00
PER MAR SECURITY SERVICES	SECURITY MONITORING	96.29
PERMA-BOUND	LIBRARY BOOKS	502.15
PIONEER AUTO	VEHICLE MAINTENANCE	112.19
PITNEY BOWES	POSTAGE	800.00
PIZZA RANCH	MEETING EXPENSE	65.58
POLLOW, GENE	UMPIRE/3 GAMES	105.00
RIKER, JOHN	ENERGY EFF PROG/DISHWASHER	20.00
RIKER, JOHN	ENERGY EFF PROG/REFRIG	50.00
RIVERSIDE TECHNOLOGIES	NETWORK SUPPORT/JUN 17	1399.00
ROSENDAHL, BRENT	REIMBURSE-POWER CORD(REISS)	49.99
SAM'S CLUB	POOL SUPPLIES/SUPPLIES	1954.47
SAM'S CLUB	SUMMER ADVENTURE CAMP SUPP	412.83
SAVARY, KEEGAN	UMPIRE/7 GAMES	245.00
SCHUMACHER ELEVATOR CO	ELEVATOR MAINTENANCE	316.50
SECRETARY OF STATE	NOTARY RENEWAL/ROSENDAHL	30.00
SERGEANT BLUFF ADVOCATE	ADVERTISING/PUBLISHING	1954.02
SERGEANT BLUFF FIRE DEPT	REFRIGERATOR	789.75
SERGEANT BLUFF FIRE DEPT	SOUND SYSTEM/TV	434.94
SIMMONS, ARTHUR	ELEC DEP REF (REISS)	50.03
SIMMONS, ARTHUR	WATER DEPOSIT REFUND(REISS)	125.00
SMITH'S PROFESSIONAL	JUL 2017 MONTHLY CLEANING	260.00
STATE HYGIENIC LAB	LAB FEES	179.50
THOMAS, CHRIS	UMPIRE/2 GAMES	70.00
TRAUM, TODD	JANITORIAL SERVICES	208.00
T'S TO PLEEZE	MEDALS	696.00
UHL, JOHN	UMPIRE/2 GAMES	70.00
UTILITY EQUIPMENT CO	EQUIPMENT	174.58
WESCO RECEIVABLES CORP	STREET LIGHTS	9870.00
WESTERN AREA POW ADMIN	POWER PURCHASED	15231.97
WESTERN IA TECH COMM COLL	FIRE CLASSES	1040.00
WESTMOR INDUSTRIES	GAS PUMP/ICR	15316.00
WOODBURY CO STARCOMM	STARCOMM SERVICES	718.70
ZEE MEDICAL SERVICE	FIRST AID KIT SUPPLIES	206.35

Motion by Nicole Cleveland second by Jim Linafelter to Approve Bills: Check Numbers 73155 to 73283 in the amount of \$357,074.56. Motion Carried.

[Unanimous]

VI. DISCUSSION/ACTION ITEMS:

1. Open Public Hearing on Adoption of Amendments to the Zoning Ordinance

Motion by Jim Linafelter second by Carol Clark to Approve Open Public Hearing on Adoption of Amendments to the Zoning Ordinance. Motion Carried. [Unanimous]

2. Public Hearing on Adoption of Amendments to the Zoning Ordinance

Aaron noted that when the public hearing date was set Council had concerns about a couple items list in the hearing notice. Aaron spoke that the ordinance has more details than the public hearing notice. Aaron stated the concern for farm equipment was to not

hinder existing farmers. Language for added section 4.16.12(5) has been modified to state, “Farm implements shall not be allowed within any residential district smaller than 1.5 acres”. The council spoke about added section 4.16.12(4) with regards to number of vehicles stored on residential lots. This ordinance will limit the amount of vehicles able to store outside on the residential property to 5. These would be vehicles that are not consistently used. Council stated they will drive around the community and see if this is an acceptable number and revise ordinance language at the next meeting if necessary.

3. Close Public Hearing on Adoption of Amendments to the Zoning Ordinance
Motion by Bill Gaukel second by Carol Clark to Approve Close Public Hearing on Adoption of Amendments to the Zoning Ordinance. Motion Carried. [Unanimous]

4. ORD 659 Amending Zoning Ordinance (Articles 2, 5, 6, 7 & 9) (First Reading)
Motion to approve with added Section 4.16.12(5) to read; “Farm implements shall not be allowed within any residential district smaller than 1.5 acres”.
Motion by Jim Linafelter second by Carol Clark to Adopt ORD 659 Amending Zoning Ordinance (Articles 2, 5, 6, 7 & 9) (First Reading) with added section 4.16.12(5) to read; “Farm implements shall not be allowed within any residential district smaller than 1.5 acres”. Motion Carried. [Unanimous]

5. Open Public Hearing on Proposed Amendment to the Consolidated Sergeant Bluff Urban Renewal Area
Motion by Ron Hanson second by Jim Linafelter to Approve Open Public Hearing on Proposed Amendment to the Consolidated Sergeant Bluff Urban Renewal Area. Motion Carried. [Unanimous]

6. Public Hearing on Proposed Amendment to the Consolidated Sergeant Bluff Urban Renewal Area
Aaron noted that the required consultation meeting was held with the County and the School District on June 13th.

7. Close Public Hearing on Proposed Amendment to the Consolidated Sergeant Bluff Urban Renewal Area
Motion by Bill Gaukel second by Nicole Cleveland to Approve Close Public Hearing on Proposed Amendment to the Consolidated Sergeant Bluff Urban Renewal Area. Motion Carried. [Unanimous]

8. RES 17-29 Approve Urban Renewal Plan Amendment for the Consolidated Sergeant Bluff Urban Renewal Area
Motion by Ron Hanson second by Nicole Cleveland to Adopt RES 17-29 Approve Urban Renewal Plan Amendment for the Consolidated Sergeant Bluff Urban Renewal Area. Motion Carried. [Unanimous]

9. Discussion and Potential Action Regarding Recycling Program
Leonard and Bernie Gill, Gill Hauling, were in attendance to discuss recycle operations. The bins at the recreation complex are intended for county residents. The problem that

Gill Hauling is seeing here in Sergeant Bluff is the same as other towns, not being utilized for their intended purpose. The county residents can and do bring recycling to the Sioux City transfer station on 28th Street. Leonard recommends doing away with the small green containers that current residents are utilizing. The reasoning is that they are small and cause debris to be blown around the community. Leonard is asking if the city would put in \$3000 for a quantity of 1000 pink recycle containers, Gill would pay \$5 each, allowing residents to purchase carts at a discount rate. This sale would run the entire month of July to allow residents to prepare for the removal of recycle containers from the recreation complex. Carol asked about the Recreation complex and clarifying that all containers would be removed. Carol noted that the eye sore to people driving into our community and seeing those containers is not the look council desires. Leonard noted that with the tipping fee at the landfill and per capita fee set by the county, Sergeant Bluff is definitely the largest contributor. Staff is looking for recommendations from council. Motion to remove recycle containers from the recreation complex by August 1st and subsidize the purchases by paying \$3000.00 toward carts.

Motion to remove recycle containers from the recreation complex by August 1st and subsidize the purchases by paying \$3000.00 toward carts by Carol Clark second by Jim Linafelter. Motion Carried. [Unanimous]

10. Council to Approve Henjes, Conner & Williams, PC Audit Services for the Year Ending June 30, 2017

Motion by Bill Gaukel second by Nicole Cleveland to Approve Council to Approve Henjes, Conner & Williams, PC Audit Services for the Year Ending June 30, 2017. Motion Carried. [Unanimous]

11. Approval of Pay Estimate #3 from K&L Construction for Pioneer Valley Drive Improvements in the amount of \$170,359.60

Tim Higgins, McClure Engineering, was in attendance to answer questions. Tim noted the concrete contractor will be on Warrior Rd tomorrow to get the paving done and then the asphalt will be completed. Tim noted that K&L is moving right along and better than half way done. The Council all gave Tim kudos for the weekly email correspondence with updates, stating this has been a great tool for our citizens to stay in the loop of the progress.

Motion by Jim Linafelter second by Carol Clark to Approve Approval of Pay Estimate #3 from K&L Construction for Pioneer Valley Drive Improvements in the amount of \$170,359.60. Motion Carried. [Unanimous]

12. Authorize Mayor to Sign Contract for Transportation Services with Siouxland Regional Transit System (SRTS) for FY 2018

Aaron noted the contract is the same as last year. Bill states SRTS does a great job, great service.

Motion by Ron Hanson second by Jim Linafelter to Approve Authorize Mayor to Sign Contract for Transportation Services with Siouxland Regional Transit System (SRTS) for FY 2018. Motion Carried. [Unanimous]

13. Discussion of Local Bank Award for 2017 Bond Issue

The council reviewed all the numbers and found that Pioneer Bank's bid is lower than what is projected to be received from regional banks. Kingsley Bank was asked but declined to bid.

14. RES 17-34 Taking Additional Action to enter into a Loan Agreement and Awarding the sale of General Obligation Corporate Purpose Bonds

Motion by Ron Hanson second by Nicole Cleveland to Adopt RES 17-34 Taking Additional Action to enter into a Loan Agreement and Awarding the sale of General Obligation Corporate Purpose Bonds. Motion Carried. [Unanimous]

15. Discussion of Purchasing Policy Revisions

Shari Miller, Danny Christoffers, Carol Clark and Ron Hanson met regarding purchasing policies. Several issues arose and multiple discussion points. Department Head purchasing amounts were looked at to be raised to \$2500 from \$1000. Aaron Lincoln, City Administrator, would increase to \$10,000 for items he is authorized to approve. Aaron will now approve and review any invoice over \$2500 up from \$500. Carol discussed the reviewing process related to credit card purchases. 12 cards are currently in staff control and the feeling is that should be lessened. Reconciliation of credit cards take time and trying to gain a little more control. Ron mentioned about having just the department head handle the card. The Fire Department is just a volunteer group and they should have zero cards? Does Parks and Rec need 2 cards? Police Department has 2 cards, necessary? A form would need to be completed for meal purchases to justify those purchases. Danny spoke noting that at times receipts are not provided. Danny did acknowledge that department heads do strive to provide documentation. Bill spoke about potentially taking cards away from those not providing proper documentation consistently. Bill recommends coming back to council with staff recommendations. Expense reports should be filled out for purchases, every time. Auditors have made annual comments about credit card purchases, department heads shouldn't be approving their own purchases. Shari requests council review attached document and provide feedback by July 25th, then staff will modify document and return to council with a document to approve. Jim asked if the bank could send instant messages after each purchase? Procedures for getting quotes and proposals, pages 6 & 7 were also modified.

16. Discussion with regards to Fireworks Ordinance

Ron was shocked this wasn't on last meeting's agenda. Feels that after conversations with Police Chief the citizens need to realize the time constraints the state put on municipalities to get changes made. Ron noted that with the State of Iowa presenting this with such short notice the city didn't have time to address and modify ordinance thoroughly. Ron wanted the public to be aware that council is still considering changes. Police will monitor activity this year and present data to council at a future meeting. Pack is looking for direction from council on how to proceed this year. Brent Rosendahl worked last night and fireworks were going off after 10:30 pm. Brent did give a warning but noted that if underage, drinkers, public property shooting is occurring then tickets will be issued. Direction of enforcement is requested. Council agrees to allow police to use their discretion especially for safety. Police Chief and Fire Chief will review after the 4th of July and return to council with recommendations for potential ordinance changes.

17. Discussion for Applying to be a Home Base Iowa Community

Nicole Cleveland approached the council regarding the Home Base Iowa program. This program welcomes veterans back to or new to the State of Iowa. There are 138 businesses roughly in Sergeant Bluff - 10% would need to be signed up to post jobs on veteran sites. Nicole stated the first step would be having Home Base Iowa come in and speak. Nicole is offering to take the lead with this program. Bill noted Long Lines participates with the

program in Orange City, feels this is a really good program. Carol asked Bill if he knew how many have been recruited based on this program, no statistics that he has but knows they have had great response. Recruitment efforts will catalog people looking for work and they will go to bases to relay the openings.

18. Approval for Staff to Post for Temporary Receptionist at City Hall
Motion by Jim Linafelter second by Carol Clark to Approve Approval for Staff to Post for Temporary Receptionist at City Hall. Motion Carried. [Unanimous]
19. Approval of Fire Department Personnel Title Changes
Motion by Bill Gaukel second by Ron Hanson to Approve Approval of Fire Department Personnel Title Changes. Motion Carried. [Unanimous]
20. Liquor License Renewal for Aggie's
Motion by Jim Linafelter second by Carol Clark to Approve Liquor License Renewal for Aggie's. Motion Carried. [Unanimous]
21. Approval of Eddies Annual Street Dance Special Event Permit
Motion by Bill Gaukel second by Carol Clark to Approve Approval of Eddies Annual Street Dance Special Event Permit. Motion Carried. [Unanimous]
22. Tax Abatement: 603 Kingston Circle and 523 Kingston Circle
Motion by Jim Linafelter second by Ron Hanson to Approve Tax Abatement: 603 Kingston Circle and 523 Kingston Circle. Motion Carried. [Unanimous]
23. Proclamation: Parks & Recreation Month (JULY)
Ron gave a challenge to Parks and Rec to bring back to the council new ideas one for each program, Parks and Recreation.

VII. RESOLUTION(S):

1. RES 17-26 Setting the Salaries and Wages for the Appointed Employees for FY 17-18
City Administrator wages should stay at 3%. Motion to approve Resolution 17-26 with the modified City Administrator wage.
Motion by Bill Gaukel second by Jim Linafelter to Adopt RES 17-26 Setting the Salaries and Wages for the Appointed Employees for FY 17-18 with 3% for City Administrator. Motion Carried. [Unanimous]
2. RES 17-28 Approval of the Financial Policies
Motion by Bill Gaukel second by Nicole Cleveland to Adopt RES 17-28 Approval of the Financial Policies. Motion Carried. [Unanimous]
3. RES 17-31 Removal of No Parking Zone C Street Between 3rd and 4th Street

Motion by Carol Clark second by Ron Hanson to Adopt RES 17-31 Removal of No Parking Zone C Street Between 3rd and 4th Street. Motion Carried. [Unanimous]

4. RES 17-32 Addition of No Parking Zone for Baker Prairie Drive

Motion by Bill Gaukel second by Nicole Cleveland to Adopt RES 17-32 Addition of No Parking Zone for Baker Prairie Drive. Motion Carried. [Unanimous]

5. RES 17-33 Authorizing the Filing of an Application for the Iowa State Recreational Trails Grant Program for Construction of Phase 1 of the Sergeant Bluff to Sioux City Connector Trail Project

Motion by Jim Linafelter second by Carol Clark to Adopt RES 17-33 Authorizing the Filing of an Application for the Iowa State Recreational Trails Grant Program for Construction of Phase 1 of the Sergeant Bluff to Sioux City Connector Trail Project. Motion Carried. [Unanimous]

VIII. ORDINANCE(S):

1. ORD 653 Amending Provisions of the Code of Ordinances Pertaining to Water Rates. (Second Reading)

Motion by Jim Linafelter second by Bill Gaukel to Adopt ORD 653 Amending Provisions of the Code of Ordinances Pertaining to Water Rates. (Second Reading). Motion Carried. [Unanimous]

2. ORD 655 Amending the Zoning Ordinance - Old Town Definition (Second Reading)

Motion by Carol Clark second by Ron Hanson to Adopt ORD 655 Amending the Zoning Ordinance - Old Town Definition (Second Reading). Motion Carried. [Unanimous]

3. ORD 656 Amending Chapter 35 Regarding Installation of Sprinklers in Parking and adding a New Chapter for Underground Lawn-Sprinkler Systems (Final Reading)

Motion by Jim Linafelter second by Bill Gaukel to Adopt ORD 656 Amending Chapter 35 Regarding Installation of Sprinklers in Parking and adding a New Chapter for Underground Lawn-Sprinkler Systems (Final Reading). Motion Carried. [Unanimous]

4. ORD 657 Amending Chapters Relating to Junk and Junk Vehicles, Grass and Weeds, and the Property Maintenance Code to Require Concurrent Compliance with Requirements and to Further Define and Regulate Scrub Trees (Final Reading)

Motion by Jim Linafelter second by Ron Hanson to Adopt ORD 657 Amending Chapters Relating to Junk and Junk Vehicles, Grass and Weeds, and the Property Maintenance Code to Require Concurrent Compliance with Requirements and to Further Define and Regulate Scrub Trees (Final Reading). Motion Carried. [Unanimous]

IX. ADMINISTRATOR'S REPORT:

Aaron Lincoln presented his report highlighting the Farmers' Market Grand Opening, credit from MEAN and trees covering signs and sidewalks. Bill would like Aaron to look into rate structures with MEAN regarding the coal regulations changing. Dave and Mark worked together to send out letters to those properties that have low hanging trees. SIMPCO will be developing a map for the city with sidewalk issues they have noted during their walk through.

X. COUNCIL MEMBER'S REPORTS & COMMENTS:

Bill gave kudos to all involved with the Farmers' Market. Bill gave a, Go Warriors, to all involved with the sports programs. Carol noted Farmers' Market was well attended. The Library Board made \$400 at the bake sale. Kudos to the fire department accomplishments. Carol had gotten a call about the sirens for storms and why an all clear sound isn't sounded. Mark advised that due to liability reasons if an all clear was issued and then something happens the liability is severe. Weather radios are highly encouraged. A citizen approached Carol to see if there was anywhere in Sergeant Bluff that residents could go to sell vehicles. Council agrees we don't want to use city property for those reasons. Nicole also attended the Farmers' Market grand opening and it was well attended. Nicole encourages people to continue to attend and wants to see the market grow. Lindsey Buchheit became a board member for Camp High Hopes and congrats to her for being such a great supporter to the local community. Coffee with a council member once a week is something that someone approached Nicole about. Girls Inc. is in desperate need of stuffed animals please bring to 500 Main Street in Sioux City. Jim had someone over in Camelot also asked about trees hanging low and that message has been passed on to the appropriate party. Ron stated the Farmers' Market was well attended by the community.

XI. MAYOR'S REPORT:

XII. FYI ITEMS:

Jacob Perkins stated that the Sioux City Journal will be writing an article and will be stopping by to check out the Pickle Ball league at the Community Center. Pickle Ball t-shirt contest took place, shirts will be available soon.

XIII. ADJOURNMENT:

Motion by Hanson second by Linafelter to adjourn meeting. Motion carried. The meeting was adjourned at 7:32 pm.

Mayor/Mayor Pro-Tem

Attest:

Michelle Colvert, City Clerk